






Cleaning Checklist

Follow the checklist to maximise your Bond refund.

GENERAL

- Sweep or mop all non carpeted floors, removing any marks.
- Clean light fittings – gently remove light fittings and clean.
- Clean marks off walls, ceilings, doors and light switches
- Clean Carpets by registered carpet cleaner, supply paid invoice copy
- Clean the fan blades
- Clean skirting boards, window frames, windows including frames, sills and tracks, above cupboards, picture rails, architraves and both sides of all doors, all other fittings, and insect/security screens etc.
- Clean curtains and blinds
- Airconditioning units - clean exterior, clean blades, clean filters.
- Windows - clean lower floors inside and out, clean tracks and sills, clean fly screens.
- Clean in wardrobes, shelves, drawers and mirrored doors. Remove scuff marks.
- Clean around ceilings and coving removing any insect marks, cobwebs etc.

KITCHEN

- Clean inside and outside of all cupboards and doors to include the top of the kitchen cabinets. 
- Clean inside, outside and around stove.
- Clean inside and outside of oven, griller, doors, trays, racks, glass.
- Clean sink, especially drain holes, drainers and tap ware.
- Range hood exhaust and filter- filter can be removed and cleaned.
- Clean inside, outside and behind refrigerator and dishwasher and microwave space.  

BATHROOMS, TOILETS & LAUNDRY

- Clean all walls, grout, floors, mirrors, shower screens and windows and window tracks. Clean ceiling and exhaust fans.
- Clean inside and outside all cupboards and drawers.
- Clean toilet, bath, shower recess, remove built up soap residue on tiles and shower screens, clean sink and all tap ware, towel rails.
- Shower curtain washed with bleach or replaced if applicable
- Clean behind, inside and around washing machine space. Clean equipment and filters if applicable eg Dryer
- Clean inside, outside and around laundry tub, cabinets, shelves, drawers, tap ware.

FOR TENANCIES WITH PETS

- Fumigate for Fleas – by registered Pest Company
 - Professional steam cleaning of floors.
 - Make sure lawns are returned to ingoing condition (fill in dog dig areas and re-turf or seed if time before vacate)
 - Repair any scratch marks, clean exterior areas of mud or paw marks, clean up all pet mess.
 - Report any damage ASAP to allow time to gain quotes for repairs
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EXTERIOR AREAS/POOLS AND GARAGE

- Sweep balconies and verandahs, guerney if needed, remove any insects and cobwebs.
 - Remove any oil residue or marks/stains from paths, drive and exterior and garage/carport flooring.
 - Empty council bins and/or place out for next collection - clean out if they have any maggots.
 - Mow and weed, trim edges, general garden tidy, trim hedges and bushes (that are within reach - or organise a gardener if needed to return to the entry condition).
 - POOL - return pool to condition as per entry condition report
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FURNISHED PROPERTIES

- If you have moved any furnishings return them as per original ingoing inspection report
 - Clean as per above checklists but include furnished items - check with agency if unsure on how to clean soft furnishings.
 - Wash up and return any kitchen utensils, pans etc to cupboards as per ingoing inspection report - replace any broken items.
 - Clean any appliances, turn off fridges or freezers prop doors open to prevent any mould or lingering smells
 - If you have had pets the fumigation and steam clean will need to include soft furnishings and bedding.
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DON'T FORGET TO

- **Re-direct your post**
- **Notify your utility providers you are moving**
- **Read your meters**

